

Application for UI Tax PIN (Personal Identification Number)

This form must be completed, signed and returned to Idaho Department of Labor before you can file your quarterly State Unemployment Insurance taxes on line.

Fax to 208-334-6301 or mail to Idaho Department of Labor, 317 W. Main Street, Boise, Idaho 83735-0760 Attn: Suta Pin.

Employer Information

Employer Account # _____ Federal Employer Identification # _____

Legal business name: _____

Assumed business name (dba): _____

Mailing Address: Street _____

City _____ State _____ Zip _____

Phone: _____ Email: _____

The employer or the employer's representative must sign this form. If signed by the employer's representative, Idaho Department of Labor must have a Power of Attorney on file. I understand that by signing this application my PIN number will be emailed to the email address provided above and will allow access to my account by any person that I provide the PIN to. I authorize Idaho Department of Labor to issue the PIN as directed above.

Signature of Employer or Authorized Representative Title Date

Print Name of Signer Phone number



For Office Use Only

Date Received: _____ Date Processed: _____

Received By: _____ Processed By: _____